

APPENDIX B

TOWN OF NORTH HAMPTON

EXCAVATION APPLICATION CHECKLIST

In order to be complete, application for an excavation permit must contain the following information, where appropriate.

- _____ 1. A copy of application submitted to Conservation Commission.
- _____ 2. A signed and dated application.
- _____ 3. Name and address of owner, the person doing the excavation and all abutters.
- _____ 4. An Excavation Plan which:
 - _____ a. is at a scale no less than 1" = 100';
 - _____ b. shows area to be excavated, appropriate buffers, and any dwelling units, septic system, and wells within 150 feet;
 - _____ c. is easily understandable and clear;
 - _____ d. six copies are submitted;
 - _____ e. has the seal and signature of a registered engineer;
 - _____ f. has existing topography at two foot contours;
 - _____ g. shows the breadth, depth and slope of proposed excavation, (and existing excavation where applicable), volume of materials to be removed, and estimated duration;
 - _____ h. shows existing vegetation;
 - _____ i. shows all surface drainage patterns including wetlands and standing water;
 - _____ j. shows location of all easements on or below the ground;
 - _____ k. includes location and width of all public roads and rights-of-way;
 - _____ l. includes a log of borings or test pits to include groundwater levels;
 - _____ m. shows stone walls, ledge outcroppings, wells, existing buildings, septic systems, utilities and the like;
 - _____ n. includes a LOCUS map at a scale of one inch equals one thousand feet showing the proposed operation in relation to existing roads;
 - _____ o. shows any and all accessory facilities/activities;
 - _____ p. shows existing and proposed excavation areas;
 - _____ q. includes existing and proposed access roads including width and surface materials;
 - _____ r. shows existing and proposed parking areas
 - _____ s. shows the location of driveways and road intersections within 200 feet of the property boundary;
 - _____ t. includes fencing, buffers and other visual barriers including height and materials;
 - _____ u. identifies storage areas for topsoil to be used in reclamation;

- _____ v. identifies all measures to control erosion,
sedimentation, water pollution, air pollution and safety
hazards;
- _____ w. identifies zoning districts;
- _____ x. includes copies of all state or federal permits required
for the excavation.
- _____ 5. Application fee and performance bond submitted.
- _____ 6. A site reclamation plan which:
 - _____ a. is at the same scale as the excavation plan;
 - _____ b. is clear and easily understandable;
 - _____ c. six copies are submitted;
 - _____ d. includes the seal and signature of a registered engineer;
 - _____ e. shows all boundaries of the area proposed for
reclamation;
 - _____ f. includes the final topography of the reclaimed area;
 - _____ g. shows final surface drainage patterns;
 - _____ h. includes the schedule of final reclamation activities
including seeding mixtures, cover vegetation, fertilizer
types and rates;
 - _____ i. includes photographs of the site before excavation (one
from the air and one from ground level);
 - _____ j. identifies subsequent use of the site, if known or
anticipated.
- _____ 7. Rockingham County Conservation District Review Authorization
Form signed (see Appendix E).
- _____ 8. Completed checklist with justification/explanation for any
omissions.